



The School That Works!

Application Form

2011

The Application Process for San Juan Diego Catholic High School (SJDCHS) is outlined below. Applicants must follow this process in order to be considered for admission.

The SJDCHS Admissions process is three-tiered:

**First**, students must submit basic application form, an essay, and a \$40 application fee.

**Second**, students must provide three recommendation forms, a copy of his or her birth certificate, Social Security card, and full academic records from previous schools.

**Third**, a student and parent interview is conducted.

Are you interested in Financial Aid?

Simply download our financial aid form, fill it out and return the form to San Juan Diego Catholic High School along with a copy of your Tax Return (1040EZ) and Wage Statement Form (W-2).

Please note that you are not required to pay the \$25 fee stated on the Financial Aid Form, this fee is covered by your application fee.

If you have any questions about these forms or the application process, please contact our Admissions Director.

Ms. Missy Quintela

Admissions Director

[mquintela@sjdchs.org](mailto:mquintela@sjdchs.org)

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*El proceso de solicitud para Preparatoria Católica de San Juan Diego (SJDCHS) está perfilado en seguida. Los solicitantes deben seguir este proceso para su consideración de ingreso.*

*El proceso de solicitud de SJDCHS (Escuela Preparatoria San Juan Diego está dividido en tres niveles.*

***Primero**, el estudiante debe entregar la solicitud básica, un ensayo y la tarifa de solicitud de \$40 dólares.*

***Segundo** , los estudiantes deben proporcionar tres cartas de recomendación, una copia de su acta de nacimiento, su tarjeta de seguro social y cualquier registros académicos completos de las escuelas previas que haya acudido.*

***Tercero**, una entrevista del estudiante y padres de familia se lleva a cabo.*

*¿Le interesa la ayuda financiera?*

*Simplemente descargue nuestro formulario de ayuda financiera, llénelo y devuélvalo a la Escuela Preparatoria San Juan Diego, junto con una copia de sus impuestos (1040EZ) y el formulario de declaración de salarios (W-2).*

*Por favor, tenga en cuenta que usted no está obligado a pagar la tarifa de \$25 dólares indicada en el formulario de ayuda financiera, esta tarifa está cubierta por su tasa de solicitud.*

*Si tiene alguna pregunta acerca de estos formularios o el proceso de solicitud, póngase en contacto con nuestra directora de admisiones.*

La Srta. Missy Quintela

Directora de Admisiones

[mquintela@sjdchs.org](mailto:mquintela@sjdchs.org)

# SAN JUAN DIEGO

## CATHOLIC HIGH SCHOOL

### APPLICATION FOR ADMISSION FORMA DE SOLICITUD

Transfer  Grade \_\_\_\_\_

#### STUDENT'S PERSONAL DATA *DATOS PERSONALES DEL ALUMNO*

Full name: \_\_\_\_\_ Male/Hombre Female/ Mujer  
*Nombre Completo Last/APELLIDO First/Nombre*

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Birthplace: \_\_\_\_\_  
*Fecha de Nacimiento Month/Mes Day/Día Year/Año Lugar de nacimiento City/Ciudad State/Estado Country/País*

Home Address: \_\_\_\_\_  
*Domicilio Number and Street/Número y nombre de calle City/Ciudad State/Estado Zip Code/Código postal*

Home Phone: ( ) \_\_\_\_\_ Parent E-Mail Address: \_\_\_\_\_  
*Número de teléfono en el hogar Correo electrónico de padres*

Religion: \_\_\_\_\_ Church Attended: \_\_\_\_\_ Ethnicity (optional): \_\_\_\_\_  
*Religión Parroquia a la que asiste Etnicidad (opcional)*

How did you hear about San Juan Diego High School? \_\_\_\_\_  
*¿Cómo o en dónde escuchó de San Juan Diego?*

#### FAMILY INFORMATION *INFORMACIÓN FAMILIAR*

Parents are: *Estado civil de padres*

Married  Divorced  Mom Remarried  Dad Remarried  Mom Deceased  Dad Deceased  
*Casados Divorciados Madre se volvió a casar Padre se volvió a casar Madre difunta Padre difunto*

#### MOTHER'S PERSONAL DATA *DATOS PERSONALES DE LA MADRE*

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
*Nombre Fecha de nacimiento*

Home Address (if different from student's): \_\_\_\_\_  
*Domicilio del hogar si es diferente al del alumno Street/Número y nombre de calle City/Ciudad State/Estado Zip Code/Código Postal*

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Annual Income: \$ \_\_\_\_\_  
*Lugar de empleo Ocupación Ingreso anual*

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ Cellular/Beeper: ( ) \_\_\_\_\_  
*# en casa # de trabajo # de celular, "beeper"*

Highest school or grade level completed: \_\_\_\_\_ School Name: \_\_\_\_\_  
*¿Cuál es el último nivel de escuela que ha estudiado? Nombre de escuela*

#### FATHER'S PERSONAL DATA: *DATOS PERSONALES DEL PADRE*

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
*Nombre Fecha de nacimiento*

Home Address (if different from students): \_\_\_\_\_  
*Domicilio del hogar si es diferente al del alumno Street/Número y nombre de calle City/Ciudad State/Estado Zip Code/Código Postal*

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Annual Income: \$ \_\_\_\_\_  
*Lugar de empleo Ocupación Ingreso anual*

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ Cellular/Beeper: ( ) \_\_\_\_\_  
*# en casa # del trabajo # de celular, "beeper"*

Highest school or grade level completed: \_\_\_\_\_ School Name: \_\_\_\_\_  
*¿Cuál es el último nivel de escuela que ha estudiado? Nombre de escuela*

**GUARDIAN'S PERSONAL DATA *DATOS PERSONALES DEL GUARDIÁN***

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
*Nombre Fecha de nacimiento*

Home Address (if different from student's): \_\_\_\_\_  
*Domicilio del hogar si es diferente al del alumno Street/Número y nombre de calle City/Ciudad State/Estado Zip Code/Código Postal*

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ Cellular/Beeper: ( ) \_\_\_\_\_  
*# en casa # del trabajo # de celular, "beeper"*

Relationship to the applicant: \_\_\_\_\_  
*Parentesco con el alumno*

**APPLICANT'S BROTHERS/SISTERS *HERMANOS o HERMANAS DEL ESTUDIANTE***

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Present Grade: \_\_\_\_\_ Name: \_\_\_\_\_ Age: \_\_\_\_\_ Present Grade: \_\_\_\_\_  
*Nombre Edad Grado actual Nombre Edad Grado actual*

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Present Grade: \_\_\_\_\_ Name: \_\_\_\_\_ Age: \_\_\_\_\_ Present Grade: \_\_\_\_\_  
*Nombre Edad Grado actual Nombre Edad Grado actual*

1. What is your role in the education of your child? \_\_\_\_\_  
*¿Cuál es su participación en la educación de su hijo(a)?*

2. Explain your reasons for wanting your child at San Juan Diego: \_\_\_\_\_  
*¿Por qué desea que su hijo(a) estudie en San Juan Diego?*

3. Does the applicant have any physical conditions of which the school should be aware (hearing problems, vision problems, diabetes, allergies, etc?) Please explain and list all medications: *¿Tiene el solicitante algún problema médico o enfermedad de la que la escuela debe ser informada? (por ejemplo: problemas del oído, problemas de la vista, diabetes, alguna alergia, etc.) Favor de explicar cuales y nombrar los medicamentos:*

4. Please address any special circumstances or give information you would like us to know about your child in considering your application: *Favor de incluir cualquiera información que se debe saber de su hijo(a) cuándo esta solicitud se tome en consideración:*

5. Has the applicant been involved in any type of criminal activity? YES  NO  If yes, please explain below:  
*¿Ha estado envuelto el solicitante en algún tipo de actividad criminal SI NO Si ha contestado sí, favor de explicarla situación:*

6. Is financial assistance needed to cover the cost of educating your child at San Juan Diego? YES  NO   
*¿Necesitará ayuda financiera para la educación de su hijo(a) en San Juan Diego? SÍ NO*

**TESTING *PRUEBAS (optional)***

Has the applicant ever had a psychological or educational evaluation, or been tested for a Learning Disability or Attention Deficit Disorder? *¿Ha tenido el solicitante alguna evaluación psicológica o educativa, o alguna prueba por problemas con el aprendizaje o por trastorno deficitario de atención?*

YES  NO  If Yes, when was the applicant tested? \_\_\_\_\_ Evaluations must be forwarded to San Juan Diego, failure to provide this information may result in dismissal.

*SÍ  NO  Si contestó sí, favor de indicar cuándo se hicieron estos exámenes: \_\_\_\_\_ Envié el resultado de la evaluación a la escuela, no hacerlo puede resultar en despedir al alumno de la escuela.*

**STUDENT'S EDUCATIONAL INFORMATION** (to be filled out by the applicant)

\*Submit the RELEASE OF RECORDS FORM to San Juan Diego Catholic High School.

Your present school: \_\_\_\_\_ Grade: \_\_\_\_\_

School Address: \_\_\_\_\_

Number and Street

City

State

Zip Code

Name of Principal: \_\_\_\_\_ Guidance Counselor: \_\_\_\_\_

List subject(s), if any, in which failing grades have been received and indicate when subject was taken.

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been asked to skip or repeat a grade, or to withdraw from school for any reason? YES  NO

Please explain: \_\_\_\_\_

Please list the schools you have attended in the last four years (name, location, grades attended): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What is your assigned high school in the school district? \_\_\_\_\_

What school subject do you enjoy the most? \_\_\_\_\_

What subject do you enjoy least? \_\_\_\_\_

How many hours a night do you spend on required homework? \_\_\_\_\_

List any school honors or awards you have won during the present or past school year: \_\_\_\_\_

\_\_\_\_\_

What's the most important thing you should learn in school? \_\_\_\_\_

Give three to five words that describe school. Be honest! \_\_\_\_\_

What do you like to do in your free time? \_\_\_\_\_

What kind of books do you like? \_\_\_\_\_

Are you considering San Juan Diego in order to get a good job when you graduate or to go to college after you graduate? Explain:

How important are your parents to your success as a student? Place an "X" on this scale:

Not Very Important Extremely Important

1                      2                      3                      4                      5                      6

Have you ever worked? YES  NO  If yes, where and for how long? \_\_\_\_\_

What were your job duties? \_\_\_\_\_

What are you involved in at school? \_\_\_\_\_

Do you participate in any youth organizations (community centers, sports leagues, etc.) If so, which ones? Have you volunteered at or been paid by any of these organizations? \_\_\_\_\_

Circle the organizations below in which you participate:

Big Brothers Big Sisters	Breakthrough Austin	Boys & Girls Club	Boy Scouts
Citizen Schools	Con Mi Madre	GENaustin	Girl Scouts
Girlstart	Latinitas	YMCA	OTHER: _____

Have you traveled? If so, where was your favorite trip? Why? \_\_\_\_\_

### STUDENT ESSAY

Please complete the following essay with no assistance. Essay MUST be at least 500 words and neatly written or typed.

**Describe yourself and your plans for the future.**  
**Include your main interests and reasons for attending San Juan Diego.**

Attach completed work to the application.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### OFFICE USE ONLY

Date received: \_\_\_\_\_

Application Fee: \_\_\_\_\_

Date Completed: \_\_\_\_\_

# SAN JUAN DIEGO

## CATHOLIC HIGH SCHOOL

## COUNSELOR RECOMMENDATION

If you feel that you do not know the applicant well enough, please give this form to another staff member who may be better acquainted with the student. Please fax or mail this form directly to the Admissions Director at San Juan Diego Catholic High School.

Your statement will become part of our confidential admissions files for use only by appropriate officials of the school. At no time will the applicant have access to it. It will not become part of any permanent records.

**STUDENT NAME:** \_\_\_\_\_ **SCHOOL NAME:** \_\_\_\_\_

**Student Rating:**

- |                                      |   |  |  |   |
|--------------------------------------|---|--|--|---|
| <u>Academic achievement</u>          | <input type="checkbox"/> below expectations                   | <input type="checkbox"/> average               | <input type="checkbox"/> good                            | <input type="checkbox"/> outstanding              |
| <u>Critical thinking</u>             | <input type="checkbox"/> limited                              | <input type="checkbox"/> fair                  | <input type="checkbox"/> frequently perceptive           | <input type="checkbox"/> exceptionally perceptive |
| <u>Study habits</u>                  | <input type="checkbox"/> poor                                 | <input type="checkbox"/> fair                  | <input type="checkbox"/> good                            | <input type="checkbox"/> excellent                |
| <u>Work ethic</u>                    | <input type="checkbox"/> limited                              | <input type="checkbox"/> sporadic              | <input type="checkbox"/> good                            | <input type="checkbox"/> exceptional              |
| <u>Leadership potential</u>          | <input type="checkbox"/> does not seek leadership roles       |  | <input type="checkbox"/> leads when given responsibility |   |
|                                      | <input type="checkbox"/> seeks opportunities (uses them well) |  | <input type="checkbox"/> natural leader                  |   |
| <u>Classroom conduct</u>             | <input type="checkbox"/> frequent disruptions                 | <input type="checkbox"/> occasional misconduct | <input type="checkbox"/> good behavior                   | <input type="checkbox"/> role model               |
| <u>Integrity</u>                     | <input type="checkbox"/> questionable                         | <input type="checkbox"/> usually trustworthy   | <input type="checkbox"/> trustworthy                     | <input type="checkbox"/> trust implicitly         |
| <u>Consideration of others</u>       | <input type="checkbox"/> rarely considerate                   | <input type="checkbox"/> usually considerate   | <input type="checkbox"/> considerate                     | <input type="checkbox"/> extremely considerate    |
| <u>Social interaction with peers</u> | <input type="checkbox"/> poor                                 | <input type="checkbox"/> occasional problems   | <input type="checkbox"/> consistently relates well       | <input type="checkbox"/> outstanding              |

Academically, I:  Strongly recommend  Recommend  
 Recommend with reservations (*please explain below*)  Do not recommend (*please explain below*)

Personally, I:  Strongly recommend  Recommend  
 Recommend with reservations (*please explain below*)  Do not recommend (*please explain below*)

Written comments are extremely helpful. Please give any additional information that you think should influence our decision. Please use other side if necessary.

\_\_\_\_\_  
 \_\_\_\_\_

Name of Evaluator: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

# SAN JUAN DIEGO

## CATHOLIC HIGH SCHOOL

## ENGLISH TEACHER RECOMMENDATION

If you feel that you do not know the applicant well enough, please give this form to another staff member who may be better acquainted with the student. Please fax or mail this form directly to the Admissions Director at San Juan Diego Catholic High School.

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STUDENT NAME: \_\_\_\_\_ SCHOOL NAME: \_\_\_\_\_

### Student Rating:

- |                                      |  |  |   |   |
|--------------------------------------|--|--|---|---|
| <u>Academic achievement</u>          | <input type="checkbox"/> below expectations  | <input type="checkbox"/> average               | <input type="checkbox"/> good   | <input type="checkbox"/> outstanding              |
| <u>Critical thinking</u>             | <input type="checkbox"/> limited   | <input type="checkbox"/> fair                  | <input type="checkbox"/> frequently perceptive  | <input type="checkbox"/> exceptionally perceptive |
| <u>Study habits</u>                  | <input type="checkbox"/> poor  | <input type="checkbox"/> fair                  | <input type="checkbox"/> good   | <input type="checkbox"/> excellent                |
| <u>Work ethic</u>                    | <input type="checkbox"/> limited   | <input type="checkbox"/> sporadic              | <input type="checkbox"/> good   | <input type="checkbox"/> exceptional              |
| <u>Leadership potential</u>          | <input type="checkbox"/> does not seek leadership roles<br><input type="checkbox"/> seeks opportunities (uses them well) |  | <input type="checkbox"/> leads when given responsibility<br><input type="checkbox"/> natural leader |   |
| <u>Classroom conduct</u>             | <input type="checkbox"/> frequent disruptions  | <input type="checkbox"/> occasional misconduct | <input type="checkbox"/> good behavior  | <input type="checkbox"/> role model               |
| <u>Integrity</u>                     | <input type="checkbox"/> questionable  | <input type="checkbox"/> usually trustworthy   | <input type="checkbox"/> trustworthy  | <input type="checkbox"/> trust implicitly         |
| <u>Consideration of others</u>       | <input type="checkbox"/> rarely considerate  | <input type="checkbox"/> usually considerate   | <input type="checkbox"/> considerate  | <input type="checkbox"/> extremely considerate    |
| <u>Social interaction with peers</u> | <input type="checkbox"/> poor  | <input type="checkbox"/> occasional problems   | <input type="checkbox"/> consistently relates well  | <input type="checkbox"/> outstanding              |

Academically, I:  Strongly recommend  Recommend  
 Recommend with reservations (*please explain below*)  Do not recommend (*please explain below*)

Personally, I:  Strongly recommend  Recommend  
 Recommend with reservations (*please explain below*)  Do not recommend (*please explain below*)

Written comments are extremely helpful. Please give any additional information that you think should influence our decision. Please use other side if necessary.

\_\_\_\_\_  
Name of Evaluator: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

# SAN JUAN DIEGO

## CATHOLIC HIGH SCHOOL

## MATH TEACHER RECOMMENDATION

If you feel that you do not know the applicant well enough, please give this form to another staff member who may be better acquainted with the student. Please fax or mail this form directly to the Admissions Director at San Juan Diego Catholic High School.

Your statement will become part of our confidential admissions files for use only by appropriate officials of the school. At no time will the applicant have access to it. It will not become part of any permanent records.

STUDENT NAME: \_\_\_\_\_ SCHOOL NAME: \_\_\_\_\_

### Student Rating:

- |                                      |  |  |   |   |
|--------------------------------------|--|--|---|---|
| <u>Academic achievement</u>          | <input type="checkbox"/> below expectations  | <input type="checkbox"/> average               | <input type="checkbox"/> good   | <input type="checkbox"/> outstanding              |
| <u>Critical thinking</u>             | <input type="checkbox"/> limited   | <input type="checkbox"/> fair                  | <input type="checkbox"/> frequently perceptive  | <input type="checkbox"/> exceptionally perceptive |
| <u>Study habits</u>                  | <input type="checkbox"/> poor  | <input type="checkbox"/> fair                  | <input type="checkbox"/> good   | <input type="checkbox"/> excellent                |
| <u>Work ethic</u>                    | <input type="checkbox"/> limited   | <input type="checkbox"/> sporadic              | <input type="checkbox"/> good   | <input type="checkbox"/> exceptional              |
| <u>Leadership potential</u>          | <input type="checkbox"/> does not seek leadership roles<br><input type="checkbox"/> seeks opportunities (uses them well) |  | <input type="checkbox"/> leads when given responsibility<br><input type="checkbox"/> natural leader |   |
| <u>Classroom conduct</u>             | <input type="checkbox"/> frequent disruptions  | <input type="checkbox"/> occasional misconduct | <input type="checkbox"/> good behavior  | <input type="checkbox"/> role model               |
| <u>Integrity</u>                     | <input type="checkbox"/> questionable  | <input type="checkbox"/> usually trustworthy   | <input type="checkbox"/> trustworthy  | <input type="checkbox"/> trust implicitly         |
| <u>Consideration of others</u>       | <input type="checkbox"/> rarely considerate  | <input type="checkbox"/> usually considerate   | <input type="checkbox"/> considerate  | <input type="checkbox"/> extremely considerate    |
| <u>Social interaction with peers</u> | <input type="checkbox"/> poor  | <input type="checkbox"/> occasional problems   | <input type="checkbox"/> consistently relates well  | <input type="checkbox"/> outstanding              |

Academically, I:  Strongly recommend  Recommend  Do not recommend (*please explain below*)

Personally, I:  Strongly recommend  Recommend  Do not recommend (*please explain below*)

Written comments are extremely helpful. Please give any additional information that you think should influence our decision. Please use other side if necessary.

\_\_\_\_\_  
\_\_\_\_\_

Name of Evaluator: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

# SAN JUAN DIEGO

## CATHOLIC HIGH SCHOOL

### STUDENT CHOICE RECOMMENDATION

If you feel that you do not know the applicant well enough, please give this form to another staff member who may be better acquainted with the student. Please fax or mail this form directly to the Admissions Director at San Juan Diego Catholic High School.

Your statement will become part of our confidential admissions files for use only by appropriate officials of the school. At no time will the applicant have access to it. It will not become part of any permanent records.

STUDENT NAME: \_\_\_\_\_ SCHOOL NAME: \_\_\_\_\_

**Student Rating:**

- |                                      |  |   |   |  |
|--------------------------------------|--|---|---|--|
| <u>Academic achievement</u>          | <input type="checkbox"/> below expectations  | <input type="checkbox"/> average                  | <input type="checkbox"/> good   | <input type="checkbox"/> outstanding                 |
| <u>Critical thinking</u>             | <input type="checkbox"/> limited   | <input type="checkbox"/> fair                     | <input type="checkbox"/> frequently<br>perceptive   | <input type="checkbox"/> exceptionally<br>perceptive |
| <u>Study habits</u>                  | <input type="checkbox"/> poor  | <input type="checkbox"/> fair                     | <input type="checkbox"/> good   | <input type="checkbox"/> excellent                   |
| <u>Work ethic</u>                    | <input type="checkbox"/> limited   | <input type="checkbox"/> sporadic                 | <input type="checkbox"/> good   | <input type="checkbox"/> exceptional                 |
| <u>Leadership potential</u>          | <input type="checkbox"/> does not seek leadership roles<br><input type="checkbox"/> seeks opportunities (uses them well) |   | <input type="checkbox"/> leads when given responsibility<br><input type="checkbox"/> natural leader |  |
| <u>Classroom conduct</u>             | <input type="checkbox"/> frequent disruptions  | <input type="checkbox"/> occasional<br>misconduct | <input type="checkbox"/> good<br>behavior   | <input type="checkbox"/> role model                  |
| <u>Integrity</u>                     | <input type="checkbox"/> questionable  | <input type="checkbox"/> usually<br>trustworthy   | <input type="checkbox"/> trustworthy  | <input type="checkbox"/> trust implicitly            |
| <u>Consideration of others</u>       | <input type="checkbox"/> rarely considerate  | <input type="checkbox"/> usually<br>considerate   | <input type="checkbox"/> considerate  | <input type="checkbox"/> extremely<br>considerate    |
| <u>Social interaction with peers</u> | <input type="checkbox"/> poor  | <input type="checkbox"/> occasional<br>problems   | <input type="checkbox"/> consistently<br>relates well   | <input type="checkbox"/> outstanding                 |

Academically, I:  Strongly recommend  Recommend  
 Recommend with reservations (*please explain below*)  Do not recommend (*please explain below*)

Personally, I:  Strongly recommend  Recommend  
 Recommend with reservations (*please explain below*)  Do not recommend (*please explain below*)

Written comments are extremely helpful. Please give any additional information that you think should influence our decision. Please use other side if necessary.

\_\_\_\_\_  
 \_\_\_\_\_

Name of Evaluator: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_

**ACADEMIC RELEASE OF RECORDS**

To: \_\_\_\_\_  
Principal, Registrar, or Counselor of Present School

The student named below is applying for admission to San Juan Diego Catholic High School. I authorize you to release copies of the information requested by San Juan Diego Catholic High School.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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**REGISTRAR:**

San Juan Diego Catholic High School appreciates your assistance in providing a complete and official academic transcript, including:

- Current grades for the most recently completed term
- Complete grades for the last two years
- All standardized test scores in the applicant's file
- Attendance record
- Disciplinary record
- Immunization & Vision/Hearing record & Scoliosis
- Special Education Program Records (if applicable)

Please send these materials directly to the ADMISSIONS DIRECTOR at San Juan Diego Catholic High School.  
Thank you!

- Completed application form
- One essay (topic on application form)
- Signed academic release of records form`
- \$35 non-refundable application fee

**Recommendation Forms:** Minimum 3 forms required

- Counselor
- English /language arts/reading teacher
- Math teacher
- Student choice of: volunteer supervisor, employer, pastor

**Work Study Requirements:**

- Copy of student's birth certificate
- Copy of student's social security card
- If applicable, copy of student's visa, resident alien card, or permanent resident card

**Tuition Assistance, if applicable:**

- PSAS student aid form
- W-2 form
- IRS 1040
- Most recent pay stub